



Charging and remissions policy

Matlock & Dales Primary Partnership

Review: Annually

Version	Date	Narrative	Minute No.	Review Date
1	29 th August 2023 BI: 12.2.24	Slight amendment to wording to reflect that this policy is applied across schools within the partnership. These amendments are highlighted in green text. Summer term policy review.	RMC/2223/290823/1 <i>FGB/2324/120224/07 & FGB/2324/120224/13</i>	August 2024



Charging and Remissions Policy

Introduction

1.1 The education we provided during normal school hours within each school within the Matlock and Dales Primary Partnership is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

2 Voluntary contributions

2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, each school invites parents and carers to contribute to the cost. All contributions are voluntary. If each school does not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded, and the school provides this information on request.

2.3 The following is a list of additional activities, organised by each school, which require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- school trips abroad;
- musical events;
- Visitors to school;

3 Residential visits

3.1 If a school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we charge to cover the costs of board and lodging, although parents and carers who receive state benefits are exempt from this charge. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways.

3.2 If a school organises a residential visit in school time, or mainly in school time, which does not provide education directly related to the National Curriculum then we charge fully for this activity. Parents and carers have the choice whether their child attends this visit; any child not participating will be expected to attend school as normal.

4 Remissions

4.1 Where the parents of a pupil are in receipt of Free School Meals, the school's Governing Body may offer to remit in part the cost of full board and lodging for any residential activity which is deemed to take place in school hours.

4.2 The school's Governing Body may wish to remit in part the cost of other activities for this particular group of parents. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in part. Authorisation for such remission will be made by the Headteacher in consultation with the school's Chair of Governors or the Chair of the Resources Management Committee.

5 Music tuition

5.1 All children study music as part of the normal school curriculum. We do not charge for many events, however on occasion we may ask for a voluntary contribution.

5.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons, but parents and carers in receipt of state benefits are exempt from payment. We give parents and carers information about additional music tuition at the start of each academic year.

6 Swimming

6.1 Each school organises swimming lessons for all children. These take place in school time and are part of the National Curriculum. We make no charge for this activity.

We inform parents and carers when these lessons are to take place, and we seek the written permission of parents or carers for their children to take part.

7 After School/Lunchtime Clubs

7.1 The school offers additional clubs at lunchtimes and after school. Parents and Carers may be charged for these clubs to cover any costs incurred by the school.

8 Monitoring and review

8.1 This policy is monitored by the governing body and will be reviewed annually.